

# NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

August 12<sup>th</sup> 2014, 6:30 P.M. EST

Coal Miners' Kitchen • Glen Lyon, PA.

## Attendees:

Palmira Gregory Miller	Bill Hourigan	John Jarecki	Paul Jarecki	Ron Davis
Tom Kashatus	Linda Conner	Faye Maloney	Heidi Jarecki	Travis Strothers

**I. President,** Palmira Gregory Miller called the meeting to order on the above date and time, led those present in reciting the *Pledge of Allegiance* and proceeded with the order of business.

**II. Secretary, Linda Conner** read the minutes from the previous meeting of July 8<sup>th</sup> 2014. Faye Maloney made a motion that the minutes with noted corrections be accepted as read and placed on file, seconded by Heidi Jarecki, with all voting in favor.

**III. Treasurer,** Francis Zaleski was unable to attend. His report for August 12<sup>th</sup> 2014 was presented by Tom Kashatus in his absence. Ron Davis made a motion that the treasurers' report be accepted as read and placed on file, seconded by Bill Hourigan, with all voting in favor. A copy is needed for the file.

## IV. Reading of the Bills & Communications

- a) A check was received in the amount of \$6.24 from the *United Way of Rhode Island* for payment as part of their designated non-profit program.
- b) Palmira Miller presented an out-of-pocket expense in the amount of 42.63 for the purchase of food items served during the Summer Fun program. Linda Conner made a motion to reimburse the amount in full, seconded by Tom Kashatus, with all voting in favor.
- c) An out-of-pocket expense of \$5.28 for Palmira Miller that was mentioned at a previous meeting but not voted upon was presented for approval. Linda Conner made a motion to reimburse the amount in full, seconded by Heidi Jarecki, with all voting in favor.
- d) An invoice in the amount of \$1,430.00 was received from *Blasi Printing Company* for printing of the summer edition newsletters. Faye Maloney made a motion to pay the invoice in full, seconded by Bill Hourigan, with all voting in favor.
- e) An invoice in the amount of \$296.65 was received from the *Cats Meow Inc.* to replenish stock items of the miniature collectible series. Heidi Jarecki made a motion to pay the invoice in full, seconded by Bill Hourigan, with all voting in favor.
- f) A request for sponsorship was received from the *Nanticoke Area Baseball Booster Club* for the car show fundraising event they will be holding in September. Tom Kashatus made a motion for sponsorship at the \$50.00 level, seconded by Linda Conner, with all voting in favor.
- g) A letter was received from *Pennsylvania Environmental Council* informing the organization that they have been selected as the recipient of an Environmental Partnership Award. NTCO will be given a complimentary tabletop display at the October 30<sup>th</sup> 2014 dinner along with two [2] tickets for the event. Palmira stated that PEC required additional information regarding our projects which she would submit to them by the August 22<sup>nd</sup> 2014 deadline.
- h) A letter was received from the *Glen Lyon Crime Watch* expressing their appreciation for the \$100.00 monetary donation given by the organization towards their National Night Out event.
- i) Heidi Jarecki read some notes and comments that she received regarding the NTCO newsletter and presented two checks for newsletter subscriptions. She stated that there are approximately fifty newsletter subscriptions currently.

## V. Reports of Committees

- a) Fundraising – Heidi Jarecki reported that the 2014 NTCO calendar has not been selling well, especially with the Variety Stop no longer in business. Because of the work involved in putting the calendar together, the cost of printing and poor sales, Heidi asked if the organization would consider not issuing a calendar for 2015. Tom Kashatus made a motion to discontinue the calendar for 2015 with reconsideration prior to 2016; Linda Conner seconded the motion, with all voting in favor.
- b) Newsletter – Heidi Jarecki stated that she has been in contact with Adrianna Roberts, a sophomore at the *Greater Nanticoke Area High School*, who is enthusiastic about writing a youth column for the NTCO newsletter. Tom again heard from Roy Tinney, who felt that Ed Hummel should have received more recognition in the newsletter article regarding the volunteers who maintain the Alden Cemetery. Tom and Editor Paul Jarecki will discuss how the matter should be handled. Palmira Miller stated that she requested a list of upcoming events from *Shickshinny Forward*, the community organization for the Shickshinny area. This group works with other local community entities for the common good of the area. Palmira also stated that she and Lorrie Materewicz, President of the *American Legion Ladies' Auxiliary Post #539*, have discussed the possibility of scheduled meetings between representatives from the various groups in Newport Township to work together in a similar fashion.
- c) Publicity – John Jarecki reported that the article & photo of the monetary contribution to NTCO from Ron Davis was featured in both newspapers. Tom stated that a good deal of recyclables have come from contacts given to us by Ron and that he would have liked to have had that mentioned as well. Palmira asked that John submit an article regarding the Butterfly Tent exhibit and two swimming events to the local newspapers. John stated that the individuals appearing in the event photographs will have to be indented in order for the newspapers to publish them.

# NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

August 12<sup>th</sup> 2014, 6:30 P.M. EST

Coal Miners' Kitchen • Glen Lyon, PA.

## ***Report of Committees continued***

- d) Hospitality – It was reported that a card was sent to Valerie Malishchak & family expressing sympathy for the passing of her father, the late Tucker Meshinski.
- e) Recycling – Tom Kashatus reported that *Piestrak's Gun Shop* has donated four, all-metal gun safes towards our recycling program. Assistance will be needed in loading the heavy safes for hauling to the recycling center.
- f) Summer Fun – Palmira Miller reported that the expense totals for the three events of the summer fun program are as follows: Butterfly Tent Exhibit – \$350.00, Swim Event of July 17<sup>th</sup> 2014 – \$326.04, Swim Event of August 7<sup>th</sup> 2014 – \$463.59, for a combined total of \$1,139.63. This amount exceeds the \$1,000.00 Summer Fun allowance by \$139.63. Linda Conner made a motion to increase the summer fun allowance to \$1,139.63, seconded by Heidi Jarecki, with all voting in favor. Palmira also expressed her appreciation to the *Coal Miner's Kitchen* for donating four [4] pizzas towards the swimming events.
- g) Website Redesign Committee – Palmira Miller stated that the committee has decided to advertise in the local newspapers for proposals to redesign the NTCO website. This decision does not eliminate the proposal submitted by Chris Carey, which remains under consideration. Heidi Jarecki stated that she would look into the communications' internship program at *Wilkes University* to see if there is any interest there. John Jarecki stated that he and Carol found an online site tutorial towards building a simple website.
- h) NTCO 10<sup>th</sup> Anniversary Committee – Palmira Miller reported that she will discuss a date in December with Lorrie Materewicz of the *American Legion* in Glen Lyon for the combined Citizenship Award & NTCO 10<sup>th</sup> Anniversary dinner.
- i) Nominations Committee – Palmira Miller announced that she would not be running for president of the community organization for 2015. Tom Kashatus stated that he will be getting a list of candidates together for presentation.

## **VI. Unfinished Old Business**

- a) Tom Kashatus and Palmira Miller met with Beth DeNardi, *Luzerne County Recycling Coordinator* at her office and were presented with the Waste Watchers Award that NTCO was chosen to receive for our recycling program. Palmira pointed out that the frame for the citation was made from recycled materials.
- b) Palmira Miller asked that Heidi and Paul Jarecki provide a photograph of Glen Lyon to Ken Marquis, who is advertising out of the area for the commercial spaces he has open for rent on Main Street in Glen Lyon.
- c) Tom Kashatus reported that only two tickets remain for the bleacher seating at the August 31<sup>st</sup> 2014 game of the *Scranton/Wilkes-Barre RAILRIDERS* and that, of the \$10.00 upgraded seating tickets; only three had been purchased so far. NTCO is the featured community organization for the evening. Palmira reported that Steve Phillips will give the on-field interview, Tom Kashatus will give the radio interview and that she will be throwing out the first pitch. She also reported that volunteers are needed for our display table.
- d) Tom Kashatus reported that he has received electronic copies of the meetings of the *Newport Township Board of Commissioners* starting in January 2014. These were obtained at no charge and will be posted to the NTCO website.
- e) Palmira Miller reported that the area around the NTCO memorial tree planted in honor of deceased members is again in desperate need of weeding. The tree is located at the Wanamie Recreation Park.
- f) Ron Davis reported that Friday, September 5<sup>th</sup> 2014 is the open date for the fundraising opportunity at *Logan's Roadhouse* in Wilkes-Barre Township. This is an indoor/outdoor event with representatives of the group at a display table inside the restaurant and a percentage of the meals going towards the organization if the diner so chooses. A motorcycle show will be featured outdoors with \$2.00 drafts and all-you-can-eat ribs, sliders and hotdogs for \$10.00. There was lengthy discussion on how the event and its' proceeds should be handled. Ultimately, it was decided that NTCO would divide any monies between the *Holy Spirit Vocation Bible School* of Newport Township, the *Northwest Area Life Skills* program and the *Blessing in a Backpack* program, both of from the Shickshinny area. Faye Maloney made a motion in support of this decision, seconded by Ron Davis, with all voting in favor. There was additional discussion on details pertaining to the event and how other fundraising events Ron has coordinated there have fared. Of his partnerships with the *Newport Township Community Organization*, the *American Cancer Society* and *Murielle's Place* (a senior dog shelter and adoption site), over \$10,000.00 has been raised.

## **VII. New Business**

- a) Tom Kashatus reported that he was contacted by Vicki Frace regarding the *Mother Theresa Haven* program that provides shelter and support services to homeless men. Shelter will be provided September 1<sup>st</sup> – 14<sup>th</sup> 2014 in Nanticoke. Tom asked if the organization would be interested in providing an evening meal for the program on Friday, September 12<sup>th</sup> 2014. Linda Conner made a motion for NTCO to again participate by providing a meal on September 12<sup>th</sup>, seconded by Ron Davis, with all voting in favor. Tom will finalize the menu at the meeting of Tuesday, September 9<sup>th</sup> 2014.
- b) Palmira Miller reported that NTCO will sponsor a table at the Flea Market & Bake Sale being held by the *Ladies' Auxiliary Post #539* at the American Legion in Glen Lyon on Saturday, August 16<sup>th</sup> 2014 from 8am to 4pm. Items collected to be sold will benefit the organization.

## NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

August 12<sup>th</sup> 2014, 6:30 P.M. EST

Coal Miners' Kitchen • Glen Lyon, PA.

### ***New Business continued***

- c) Heidi Jarecki reported that *Saint Adalbert's Church* in Glen Lyon will hold its' 125<sup>th</sup> Anniversary celebration on Sunday, September 21<sup>st</sup> 2014. Mass will begin at 11:30am with Bishop Bambara officiating. A buffet luncheon will immediately follow in the church hall. Tickets are available for \$8.00 each.
- d) A work session of the *Newport Township Community Organization* will be held 6:30pm, Tuesday, August 26<sup>th</sup> 2014 at the American Legion Hall on Newport Street in Glen Lyon.
- e) A regular meeting of the *Newport Township Community Organization* will be held 6:30pm, Tuesday, September 9<sup>th</sup> 2014 at the American Legion Hall on Newport Street in Glen Lyon.

### **VIII. For the Good of the Organization**

- a) Maintenance of both the memorial tree at the Wanamie Recreation Park and garden at the Coal Street Playground in Glen Lyon is the responsibility of all members.
- b) The president of the organization will always ask for a complete report and cost analysis for projects involving income and expense as a measure of accountability.
- c) Members of the organization should attend public meeting throughout the township whenever possible.
- d) New membership, fundraising, etc. are the responsibility of each and every member.
- e) Whenever attending an event as an NTCO member, promote the organization with pride.
- f) As always, remember to support the businesses that advertise in the NTCO newsletter

### **IX. Adjournment**

Faye Maloney made a motion to adjourn the meeting; seconded by Linda Conner, with all voting in favor.

Meeting adjourned at 9:35pm.

Submitted by: Linda Conner