

NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

June 10th 2014, 6:30 P.M. EST

Coal Miners' Kitchen • Glen Lyon, PA.

Attendees:

Palmira Gregory Miller	Linda Conner	Ron Davis	Paul Jarecki	Cindy Foringer
Tom Kashatus	John Jarecki	Joseph Carey	Heidi Jarecki	Tony Strish
Bill Hourigan	Mary Jo Evans	Chris Carey	Debbie Prokop	Travis Strother
Francis Zaleski	Faye Maloney	Steve Dymond		

I. President, Palmira Gregory Miller called the meeting to order on the above date and time, led those present in reciting the *Pledge of Allegiance* and proceeded with the order of business.

II. Assistant Secretary, John Jarecki read the minutes from the previous meeting of May 13th 2014. Cindy Foringer made a motion that the minutes with noted corrections be accepted as read and placed on file, seconded by Mary Jo Evans, with all voting in favor.

III. Treasurer, Francis Zaleski presented his report for June 10th 2014. Heidi Jarecki made a motion that the treasurers' report be accepted as read and placed on file, seconded by Debbie Prokop, with all voting in favor. After a brief discussion, Tom Kashatus made a motion to increase the reserve for the Great American Clean-Up to \$375.00, seconded by Mary Jo Evans, with all voting in favor.

IV. Reading of the Bills & Communications

- An invoice was received for payment from the **Sedor Insurance Agency** in the amount of \$744.00 for liability insurance on the officers & directors of the organization. Linda Conner made a motion to pay the invoice in full, seconded by Mary Jo Evans, with all voting in favor.
- An invoice was received from the **Yalch Insurance Agency** in the amount of \$349.00 for general liability coverage. Tom Kashatus made a motion to pay the invoice in full, seconded by Steve Dymond, with all voting in favor.
- Tom Kashatus presented for payment an out-of-pocket expense of \$60.00 for engraving of the lifetime membership plaque. Mary Jo Evans made a motion that the expense be reimbursed in full, seconded by Linda Conner, with all voting in favor.
- An invoice was received from **Waste Reduction & Recycling ENT** in the amount of \$350.00 for the use of two dumpsters during the Big Junk Drop-off event. Heidi Jarecki made a motion to pay the invoice in full, seconded by Paul Jarecki, with all voting in favor.
- An out-of-pocket expense in the amount of \$5.28 was received from Palmira Miller for prints made of the NTCO award application to **Pennsylvania Environmental Council**. There was no motion made at that time to reimburse the amount. This oversight will need to be addressed at the meeting of July 8th 2014.
- An invoice was received from the **Non-Profit & Community Assistance Center** (NCAC) in the amount of \$65.00 for renewal of our two-year membership. Bill Hourigan made a motion to pay the invoice in full, seconded by Linda Conner, with all voting in favor.
- A card was received from the **Saint Vincent de Paul Kitchen** in appreciation of the \$25.00 donation made in the memory of Ron Baron.
- An invitation was received from **Boscov's Department Store, LLC** asking if NTCO would like to participate in their FRIENDS HELPING FRIENDS fundraising event to be held October 21st 2014. Anyone interested in volunteering for this event, should see Palmira.
- An invitation was received from **Logan's Roadhouse** asking if NTCO would like to participate in their fundraising event which will be held on every 1st Monday of the month. There will be more discussion on this in the future.
- An out-of-pocket expense in the amount of \$204.00 was received from Tom Kashatus for the purchase and engraving of twelve lifetime membership cards. Steve Dymond made a motion to reimburse the amount in full, seconded by Cindy Foringer, with all voting in favor.
- An advertisement was received from **Misericordia University** announcing their UNDER THE STARS 2014 Summer Arts Festival. The brochure will be made available to anyone interested in attending.

V. Reports of Committees

- Membership** – Linda Conner will sponsor Travis Strother as a new member. Mary Jo Evans made a motion to accept the new member, seconded by Tom Kashatus, with all voting in favor. Heidi Jarecki will sponsor Barbara Reginato as a new member. Bill Hourigan made a motion to accept the new member, seconded by Tom Kashatus, with all voting in favor.
- Newsletter (Editors, Advertisements & Distribution)** – Editor Paul Jarecki briefly discussed the upcoming summer newsletter. Editor Heidi Jarecki reported on new and renewed newsletter subscriptions and the new feature of short biographies of teachers of the Newport Township School District. The newsletter should go to the printer by July 6th.
- Fundraising** – Tom Kashatus received pricing from **Newport Decal** for purchasing clothing items in bulk, which was discussed at some length. Heidi mentioned requests for custom orders that John and Russ Brassington would rather not do because of the time and effort needed to print just one item. Tom felt that purchasing stock in larger quantities made better financial sense. Heidi reported that she ordered more stock items for the miniature collectibles.
- Publicity** – John Jarecki reported that the new photograph and revised article regarding the check presentation to the **Newport Township Police Department** was sent to the local newspapers for publication. Palmira reported that Ron Davis would be making a check presentation to the organization for contributions made on referrals. A photograph will be taken at the end of the meeting.
- Newport Township Recreation Board** – Heidi Jarecki reported that no representative of the **South Valley Chamber** was present to discuss the recommendation made to the township for the building of another baseball field. It was also reported that Scott Shatley will remain on the board of directors even though he has been unable to attend meeting due to his job.
- Hospitality** – Mary Margaret Kashatus reported via email that a card was sent to Mr. Melvin Bush & family expressing sympathy in the passing of his brother, Robert Bush.
- Great American Clean-Up** – Palmira Miller informed members that the final report for the combined events of the Great American Clean-Up is not yet complete.
- Recycling** – Tom Kashatus made a motion that free advertisements in the upcoming newsletter be given to **Speedy's Auto Center** and **Ken Pollack Apartments** for their continued support of our recycling program, seconded by Steve Dymond, with all voting in favor. It was reminded that the **Luzerne County Electronics Recycling Drop-Off** will be held Saturday, June 14th 2014. Tom will continue collecting items for the event thru Saturday morning.

NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

June 10th 2014, 6:30 P.M. EST

Coal Miners' Kitchen • Glen Lyon, PA.

Report of Committees continued

- i) Summer Fun – Debbie Prokop reported that she has written an article regarding the presentation by *Folks Butterfly Farm* scheduled for Saturday, July 12th 2014 from 1pm to 3pm at the butterfly garden in Coal Street Park. She also provided John Jarecki with a press release to be featured in the local newspapers. A day in July and one in August will be scheduled for swimming at the pool in Mocanaqua. The dates will be confirmed at the next meeting.
- j) Website Redesign Committee – Palmira Miller informed members that Chris Carey would be discussing the website redesign proposal immediately following adjournment to this evenings meeting.
- k) NTCO 10th Anniversary Committee – Palmira Miller reported that a dinner was discussed for sometime in the fall at the *American Legion Hall* in Glen Lyon in celebration of the 10 year anniversary of the community organization. Display of historical photographs and a guest speaker will be featured at the event. A meeting of the committee will be scheduled in the near future.

VI. Unfinished Old Business

- a) Palmira Miller informed members that the award application for *Pennsylvania Environmental Council* has been completed and will be submitted before the July 1st 2014 deadline.

VII. New Business

- a) There was discussion on making the meeting minutes of the *Newport Township Commissioners* available to the NTCO website. Palmira Miller stated that this was possible and that the request would have to be made through the proper channels. Tom Kashatus reported that there has been concern regarding the correct representation of residents' comments made during the meeting and that having the minutes readily available would be a great benefit. The minutes from the meetings beginning January 2014 will be requested.
- b) It was reported that the *Eastern Pennsylvania Coalition for Abandoned Mine Reclamation* has recently obtained an educational grant in the amount of \$3,000.00. Funding will be used to develop a program for 4th & 5th grade students of the *Greater Nanticoke Area School District* in which iron oxide from mine water is made into a glaze for pottery. Robert Hughes, Executive Director of EPCAMR, is hoping to expand the program to allow for students to make field visits to Newport Township and Nanticoke watersheds. The program is anticipated to begin within a year.
- c) It was reported that a registered sex offender would be living next to *Coal Street Park* in Glen Lyon. There was concern to the legality of this. The matter will be brought to the attention of the *Newport Township Commissioners* and the Glen Lyon Chapter of *Crime Watch*.
- d) Tom Kashatus reported that he recently spoke with Ken Marquis, owner of three Glen Lyon properties. While the residential spaces have been rented, the business/retail spaces remain empty. Mr. Marquis has developed an advertisement offering the properties as living/work spaces to artists from the tri-state area. Tom thought this was an interesting concept and worthy of support.
- e) Tom Kashatus reported that he has been in contact with *Doreen's Closet* of Nescopeck. Doreen's Closet is part of an organization called *NEW HOPE* that accepts clothing that is distributed to those in need at no charge. Anyone with items to donate should contact Tom. Palmira also mentioned that she may be collecting gently used shoes as part of the *KEEP NORTHEASTERN PENNSYLVANIA BEAUTIFUL* program.
- f) A work session of the *Newport Township Community Organization* will be held 6:30pm, Tuesday, June 24th 2014 at the *Coal Miners' Kitchen* on East Main Street in Glen Lyon.
- g) A regular meeting of the *Newport Township Community Organization* will be held 6:30pm, Tuesday, July 8th 2014 at the *Coal Miners' Kitchen* on East Main Street in Glen Lyon.

VIII. For the Good of the Organization

- a) Maintenance of both the memorial tree at the Wanamie Recreation Park and garden at the Coal Street Playground in Glen Lyon is the responsibility of all members.
- b) The president of the organization will always ask for a complete report and cost analysis for projects involving income and expense as a measure of accountability.
- c) Members of the organization should attend public meeting throughout the township whenever possible.
- d) New membership, fundraising, etc. are the responsibility of each and every member.
- e) Whenever attending an event as an NTCO member, promote the organization with pride.
- f) As always, remember to support the businesses that advertise in the NTCO newsletter

IX. Adjournment

Francis Zaleski made a motion to adjourn the meeting; seconded by Faye Maloney, with all voting in favor.

Meeting adjourned at 8:20pm.

Submitted by: Linda Conner