

NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

June 11th 2013, 6:30 P.M. EST

Guardian Elder Care Center • Sheatown PA.

Attendees:

Palmira Gregory Miller	Bill Hourigan	Faye Maloney	Paul Jarecki	John Jarecki
Tom Kashatus	Linda Conner	Mary Jo Evans	Heidi Jarecki	Sharon Julius

I. President, Palmira Gregory Miller called the meeting to order on the above date and time, led those present in the recital of the *Pledge of Allegiance* and proceeded with the order of business.

II. Secretary, Linda Conner read the minutes from the previous meeting of May 14th 2013. Heidi Jarecki made a motion that the minutes with noted corrections be accepted as read and placed on file, seconded by Bill Hourigan, with all voting in favor. The meeting of May 28th 2013 was cancelled.

III. Treasurer, Francis Zaleski was unable to attend the meeting. The treasurers' report for June 11th 2013 will be presented for approval at the next scheduled meeting.

IV. Reading of the Bills & Communications

- a) Tom Kashatus reported that the renewal for the trailer registration has been paid. The original copy will be presented to President Palmira Miller for her signature and kept on file.
- b) An invoice from **Erie Insurance Group** in the amount of \$539.00 was received for payment of the liability insurance. Tom Kashatus made a motion to pay the invoice in full, seconded by Bill Hourigan, with all voting in favor.
- c) Heidi Jarecki presented a note received from township resident, Margaret Armstrong, who included \$10.00 for the newsletter subscription. Heidi also presented a sampling of other notes and positive comments she has received since the last meeting.
- d) Palmira Gregory Miller presented an out-of-pocket expense in the amount of \$242.18 incurred by Carolyn Phillips for lunch preparation during the **Great American Cleanup**. Linda Conner made a motion to reimburse the amount in full, seconded by Bill Hourigan, with all voting in favor.
- e) An out-of-pocket expense in the amount of \$69.28 was incurred by Palmira Miller for the purchase of tee-shirts and pizza made available during the **Great American Cleanup**. Tom Kashatus made a motion to reimburse the amount in full, seconded by Linda Conner, with all voting in favor.
- f) An out-of-pocket expense in the amount of \$50.00 was incurred by Tom Kashatus for the purchase of pizza served during the Spring Teen Dance. Mary Jo Evans made a motion to reimburse the amount in full, seconded by Sharon Julius, with all voting in favor.
- g) A letter was received from **Holy Spirit Parish** announcing its' Annual Vacation Bible School to be held the week of July 29 to August 2nd 2013 and asking for assistance towards incurred costs. Tom Kashatus made a motion that a monetary donation in the amount of \$100.00 be given, seconded by Bill Hourigan, with all voting in favor.
- h) A card with a \$20.00 donation was received from Vicki Frace in appreciation of assistance provided by Tom Kashatus with compost/recycling materials.
- i) Heidi Jarecki reported that former township resident; Mary Selecky gave \$100.00 towards the purchase of two tee-shirts with the remaining amount as a donation. The donation of \$80.00 was noted and a letter of appreciation will be sent to Ms. Selecky.

V. Reports of Committees

- a) **Membership** – Tom Kashatus reported that there are currently 177 members. Heidi Jarecki will sponsor Judith Sedor Becker as a new member to the organization. Tom Kashatus made a motion to accept the new member, seconded by Bill Hourigan with all voting in favor. Palmira Miller will sponsor Steve Bukowski as a new member to the organization. Tom Kashatus made a motion to accept the new member, seconded by Bill Hourigan, with all voting in favor. Tom Kashatus will sponsor Jerry & Valerie Malishchak as new members. Mary Jo Evans made a motion to accept the new members, seconded by Heidi Jarecki, with all voting in favor.
- b) **Fundraising** – Heidi Jarecki reported that the Najaka family requested an addition to the history of the pond that will be featured on the back of the collectible miniature. She also reported that the new owner of the property became upset when she and Paul were on site taking photographs. Tom Kashatus suggested and Heidi concurred that NTCO approach Chris Kool for legal advice on the manufacturer of this miniature in particular and the development of future miniatures in general, should a situation like this arise again
- c) **Newsletter Editors** – Paul and Heidi Jarecki gave a brief update on article development for the summer newsletter. The editors reported that identification assistance is needed on an old, photo of the **Lion's Club**. There was discussion on photographs needed for both the Spring Teen Dance & the Down Hill Derby, and placement of the information featured on the back page. The newsletter deadline is June 17th with possible distribution the first week of July.
- d) **Newsletter Advertisements** – In the absence of Joe Maloney, Tom Kashatus gave a brief update on the status of the newsletter advertisements. Tom Kashatus made a motion that **Speedy's Auto Center, Inc., Malishchak Brothers Inc.,** and **Ken Pollock Apartments** all be given free ads in the upcoming newsletter in recognition of their contributions towards the NTCO recycling program; Mary Jo Evans seconded the motion, with all voting in favor. The following will be given free advertisements at the suggestion of Palmira Miller for their contributions towards the **Great American Cleanup**: Tom Kashatus made a motion that **J.P. Mascaro & Sons** be given a free ad in the next two newsletters, seconded by Sharon Julius, with all voting in favor.

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V. Reports of Committees continue

- d) Tom Kashatus made a motion that *Antonio's Subs & Pizza* be given a free ad in the upcoming newsletter, seconded by Linda Conner with all voting in favor. Tom Kashatus made a motion that *Pennsylvania Environmental Council* be given a free ad in the next two newsletters, seconded by Bill Hourigan, with all voting in favor.
- e) Publicity – John Jarecki gave an update on photographs and/or articles featured on the NTCO website. He also stated that he has a plan that will allow for better organization of photos featured on the site. It was reported that the Community Pride event held on Saturday, May 4th 2013 was mentioned on *NEWSWATCH 16* the evening before.
- f) Newport Township Recreation Board – Paul & Heidi Jarecki reported that again no meeting was held because of the lack of a quorum. Off the record, there was discussion with Paul Pierson regarding his plan for a basketball tournament with a possible donation by NTCO towards the purchase of trophies. It was also reported that Joe Hillian plans on taking chain measurements at the Alden Playground so that the swings to be purchased by NTCO can be properly ordered. Tom Kashatus again expressed his frustration with the continued inactivity of the board and his dismay that the *Newport Township Commissioners* have not been prompted to act. Tom went on to question the continuation of monetary assistance by NTCO towards endeavors of the board.
- g) Hospitality – Mary Margaret Kashatus reported via email that cards were sent to the Lawrence Olenginski family in sympathy of the passing of his mother, Alma Olenginski; and to Andrew Sweeney in sympathy of the passing of his sister, Susan Makarczyk. A card was also sent to John Yagodzinski wishing him a quick return to good health.
- h) Teen Spring Dance – Sharon Julius gave a brief cost analysis for the dance, reporting that of the \$350.00 allowance, \$317.00 was spent on incurred costs. She went on to say that although there was a small turnout, everyone present had a good time.
- i) Great American Cleanup – Palmira Gregory Miller gave a brief cost analysis of the **Great American Cleanup**, reporting that Expenses totaled \$311.46, In-Kind Donations totaled \$6,363.06 and Income totaled \$1,429.00. A more thorough report with itemized listings was available for viewing. Palmira also reported that while the Butterfly Garden is on momentarily on hold, the beautification of the Coal Street Playground in Glen Lyon would continue. Volunteers are needed Saturday, June 15th 2013 to spread dirt and mulch. Those interested are asked to report to the park at 10am.
- j) Citizenship Award – There was a brief discussion on the status of the citizenship award including posthumous nominations. Tom Kashatus made a motion that the recommended changes be made to the criteria, seconded by Heidi Jarecki, with all voting in favor. All township organizations will be sent letters asking for their participation

VI. Unfinished Old Business

- a) Tom Kashatus presented two designs for the NTCO logo. After some discussion and comparison, the designs were put to vote with Design #1 being approved 5 to 4 with one abstaining.
- b) Heidi Jarecki reported that she plans on approaching the principal of John S. Fine High School for his input regarding our proposed scholarship award program.
- c) There was brief discussion on the sales flyers featuring NTCO merchandise. Palmira Miller reported that 730 flyers were printed by her daughter, Shelly.
- d) Tom Kashatus presented the cost analysis for the *Saint Theresa Haven* program. Appreciation was extended to all those who participated.
- e) It was reported that there are 16 remaining tickets for the *Lackawanna/Luzerne County RAILRIDERS* ballgame to be held Saturday, August 17th 2013. The Newport Township Community Organization will be the featured community group for the evening.
- f) It was reminded that the *Luzerne County Electronics Recycling Program* will be held Saturday, June 15th 2013 at the Hanover Area High School. Registration is required. Tom Kashatus can be contacted for local assistance.

VII. New Business

- a) There was brief discussion on ideas for the Summer Fun Program. An “open swim” event was proposed. It was suggested that NTCO sponsor two such events with the dates to be announced.
- b) Palmira reported that there was no further progress on the application for State Sales Tax.
- c) Palmira Gregory Miller suggested that NTCO should be in consideration for nomination of the *Pennsylvania Environmental Council Partnership Award*.

VIII. For the Good of the Organization

- a) Maintenance of memorial tree at the Wanamie Recreation Park is the responsibility of all members.
- b) The president of the organization will always ask for a complete report and cost analysis for projects involving income and expense as a measure of accountability.
- c) Members of the organization should attend public meeting throughout the township whenever possible.
- d) New membership, fundraising, etc. are the responsibility of each and every member.
- e) Whenever attending an event as an NTCO member, promote the organization with pride.
- f) As always, remember to support the businesses that advertise in the NTCO newsletter.

IX. Adjournment

Sharon Julius made a motion to adjourn the meeting; seconded by Heidi Jarecki, with all voting in favor.

Meeting adjourned at 8:50pm.

Submitted by: Linda Conner