

NEWPORT TOWNSHIP COMMUNITY ORGANIZATION
ANNUAL BOARD OF DIRECTORS MEETING
February 12th 2013, 6:30 P.M. EST
Guardian Elder Care Center • Sheatown PA.

Board of Directors:

Heidi Jarecki, Joe Maloney, Carol Jarecki, Steven Phillips and Mary Jo Evans

Attendees:

Palmira Gregory Miller	Bill Hourigan	Linda Conner	Sharon Julius	Paul Jarecki
Tom Kashatus	Frances Zaleski	Mary Jo Evans	Alice Dymond	Heidi Jarecki

I. **President**, Palmira Gregory Miller called the meeting to order on the above date and time, led those present in reciting the *Pledge of Allegiance* and proceeded with the order of business. Palmira provided a summary of accomplishments achieved by the organization in 2012 including, but not limited to the following:

- ◆ Continues to publish and distribute a quarterly newsletter
- ◆ Continues to maintain a website: www.newporttownship.com
- ◆ Continues with the Citizenship Award Program
- ◆ Held two (2) Summer Fun events for the children at the Mocanaqua pool
- ◆ In Partnership with the Great American Cleanup of Pennsylvania from April 20th to April 28th NTCO held cleanup events covering 30 miles in Newport Township resulting in more than 500 hours worked by 90 volunteers, removed 150 tires, recycled 19 TV's and 7 tons of various metals, and properly disposed of 29 tons of trash within the eight (8) day span
- ◆ Participated in Luzerne County's Electronic & Tire Events, recycling 1,030 pounds of various electronics and 300 tires
- ◆ Partnered with the Pennsylvania Environmental Council's Community Illegal Dumpsite Cleanup Program eradicating 4 sites in Newport Township provided lunch and refreshments to the 44 volunteers that removed 241 tires, 4.49 ton of trash and .52 ton of scrap metal.
- ◆ Continues the opportunity to partner with organizations in and around Newport Township for the better of the community
- ◆ Continues to make available memorabilia's which include tee shirts, hats, hooded sweatshirts, calendars, DVD's, and miniature historic site collectibles for the promotion of Newport Township
- ◆ Continues to support organizations in their efforts to obtain Grant funding for programs to better the community
- ◆ Took part in the St. Theresa Haven Program who provides shelter to homeless men by preparing and serving them dinner at Saint Adalbert's Church in Glen Lyon and Saint Faustina's Parish in Nanticoke
- ◆ Held our First Fall Harvest Teen Dance at the American Legion Hall in Glen Lyon
- ◆ Continues to be members of the following non-profit organizations:
 - 1) South Valley Chamber of Commerce
 - 2) Nonprofit Community Assistance Center (NCAC)
 - 3) Pennsylvania Environmental Council (PEC)
- ◆ Continues the Recycling Program throughout the year which kept 60.42 tons of metal out of the landfills with proceeds of over \$20,000.00 earned to fund worthwhile projects and organizations in Newport Township
- ◆ Distributed the following contributions:
 - 1) \$600 to sponsor a Boys Major League and a Girls Minor League Baseball Team
 - 2) \$100 to the Newport Township Consolidated Fire Dept Annual Memorial Day Bazaar
 - 3) \$200 to the Knights of Columbus in Glen Lyon
 - 4) \$755 to the Newport Township Police Dept for a laptop computer
 - 5) \$100 to Holy Spirit Parish for the Children's Summer Bible School Program
 - 6) \$250 to the Newport Township Recreation Board to purchase helmets for the bicycle safety program.
 - 7) \$100 to the Newport Township Crime Watch National Night Out Event
 - 8) \$150 to Arielia Brabant in her bid for the Miss Pennsylvania Pre-teen Title
 - 9) \$400 to the Nanticoke Area Mini Football Program
 - 10) \$100 to Holy Child Grove Car & Truck Show
 - 11) \$250 to St. Faustina Social Concerns to prepare & serve lunch in Toms River to those affected by Hurricane Sandy.
 - 12) Earmarked \$2,500 to Newport Township Authority towards soft costs for demolition
- ◆ Donated Memorabilia Baskets to the following:
 - 1) Knights of Columbus – Fish Fry
 - 2) Little League – Knight at the Races
 - 3) St Faustina's – Youth Ministry
 - 4) Newport Township Women's Activity Groups Spring Bingo
 - 5) St Faustina's Fourth of July weekend bazaar
 - 6) Pennsylvania Environmental Council's annual Partnership Award Dinner

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◆ Partnerships:

- 1) Newport Township Consolidated Fire Dept with the Annual Memorial Day Bazaar
- 2) Newport Township Recreation Board with the Bicycle Safety Program
- 3) Pennsylvania Environmental Council's Community Illegal Dumpsite Cleanup Program
- 4) AGAPE of Bloomsburg by providing building materials, furniture and other items which in turn are distributed to victims of natural disasters
- 5) Newport Township Women's Activity Group with our Summer Fun Swimming Event
- 6) Glen Lyon Crime Watch National Night Out Event
- 7) Roke Estate Project
- 8) Luzerne County Recycling Events (1 Electronic Event & 2 Tire Events)
- 9) During the Great American Cleanup our partners were: HH Gregg, JP Mascaro, Keystone Landfill, PennDOT, Earth Conservancy, Spooky Off Road Club, Wilkes College, Girls & Boy Scouts of America, and Newport Township

◆ Closed out membership with 131 members

II. Trustees, Paul Jarecki and John Jarecki

There was no report provided by the Board of Trustees.

III. Board of Directors Report. Board of Director Member, Heidi Jarecki reported that a budget has not yet been established. No unfinished or new business was discussed. Nominations for replacement of outgoing Board of Director Members are still under consideration.

IV. Treasurer, Francis Zaleski presented the audited financial report for the organization in the form of a Spending Report tracking the cash flow coming in and going out. The Treasurer stated that a problem exists with reconciliation between the written journal and bank statements. The problem is not of accountability, but lies in the record keeping. Francis reported that he presented an accounting of the ledger to the Trustees in April 2012. The President appointed Board of Director Member, Mary Jo Evans as a third Trustee and asked that she assist the Treasurer in finding and resolving the discrepancies. Vice President, Tom Kashatus pointed out that only the Board of Directors can appoint a Trustee. The matter was left that Mary Jo Evans will review the books with the treasurer and report back with the findings. Francis also reported that a check in the amount of \$485.69 from August 29th 2012 remains outstanding as it has not been cashed. Tom stated that he would look into the check status.

V. Adjournment

The Board of Directors meeting was adjourned and the regular meeting of the organization immediately followed.

Meeting adjourned at 7:25pm.

Submitted by: Linda Conner