

# NEWPORT TOWNSHIP COMMUNITY ORGANIZATION

August 23<sup>rd</sup> 2011, 6:30 P.M. EST

Guardian Elder Care Center • Sheatown PA.

## Attendees:

Tom Kashatus	Carolyn Phillips	Mary Jo Evans	Mary Margaret Kashatus
Palmira Miller	Stephen Phillips	Paul Jarecki	Pat Cannon
Francis Zaleski	Steve Masakowski	Heidi Jarecki	Sharon Julius

**I. *President***, Tom Kashatus called the meeting to order on the above date and time and led those present in the Pledge of Allegiance. It was noted that, as per the by-laws, 10 members are needed for a forum. Nine (9) members were present and voted to proceed with the order or business. Two members arrived late.

**II.** In the absence of *Secretary*, Linda Conner, Palmira read the minutes from the meeting of August 9<sup>th</sup> 2011. Heidi made a motion to accept the minutes as read and placed on file; seconded by Mary Jo, with all voting in favor.

**III. *Treasurer*** Francis Zaleski, read and presented the treasurers report. Pat made a motion to accept the report as read and placed on file, seconded by Carolyn, all voted in favor. Steve Masakowski made motion to move the negative \$83.88 from the clean-up campaign reserve to the general fund, seconded by Stephen Phillips, with all voting in favor.

## **IV. *Reading of the Bills & Communication***

- An invitation was received for the 9<sup>th</sup> Annual Shickshinny Business Association Mixer Banquet Saturday, October 1<sup>st</sup> at 6:30. This is a meet & greet event for organizations to exchange information.
- Heidi submitted an invoice from the Cat's Meow in the amount of \$654.35 for the purchase of the Alden Miniatures.
- A thank you letter was received from Penn Medicine for our recent gift in memory of Russ Sager.

## **V. *Reports of Committees***

- Membership – 2011 membership stands at 146 members with 8 junior members. 36 - 2010 members have not rejoined.
  - Palmira will sponsor and made a motion to accept Sharon Julius as a new member, seconded by Mary Jo Evans, with all voting in favor.
  - Mary Margaret will sponsor and made a motion to reenter Christine Gregory into NTCO seconded by Steve Masakowski with all voting in favor.
- Recycling – Tom reported that recyclable material is constantly coming in. The trailer has been purchased and is parked near the shed at the compost center.
- New Business – Tom discussed the ribbon cutting ceremonies set up by Gerry Mullary's office for K&A Automotive and Clawson Day Care Center in Alden.
- Summer Fun Event – Palmira asked for volunteers to attend tomorrow's tie-dying T-shirt event at the rec park.
- Hospitality/Sunshine – Mary Margaret presented and made a motion to accept a deceased member contribution policy which states the following:
  - A sympathy card to the family.
  - His or her name on the memorial plaque located in the NTCO headquarters.
  - A contribution of \$25 in memory of that member if so noted and/or requested by the Family in an obituary or other means to an established 501c3 charitable organization or a Newport Township volunteer organization.Paul seconded the motion, with all voting in favor. Policy was submitted and placed on file.
- Editorial – Tom asked members of the editorial board to meet after this meeting.
- Fund Raising – Heidi reported the Alden Company Store is ready for purchase. The 2012 calendars will be ready for sale in October. 150 will be ordered.
- Road Clean Up – Coordinator Palmira thanked the 16 volunteers who participated in the August 20<sup>th</sup> road cleanup filling 55 bags, removed 5 tires, 2 TV's, and a cabinet. PennDOT was notified for removal. Members discussed traffic and safety issues during cleanup events. It will be brought to the officer's attention at the next crime watch meeting.
- Tom appointed Palmira, Bill, Linda, John, and Mary Margaret to review the 34 recommendations submitted by NTCO members and come back at the next meeting with the top ones for approval.
- Heidi asked who won the NTCO memorabilia basket at the Guardian block party.

## **VI. *Unfinished Old Business***

- Tom asked the status on the hats, t-shirts, and sweatshirts.
- Members discussed the \$2500 contribution that was offered to and turned down by the Newport Township Authority to offset the soft costs of the demolition to 42-44 Coal Street, Glen Lyon. The Authority asked for help with CMOS property. Other properties to be considered were 144-146 W Main St and Olivers on E Main St. in Glen Lyon. We will wait for the tentative plan by the authority.
- Saturday, September 3<sup>rd</sup>, volunteers will meet to install the bench at the Coal Street Park in Glen Lyon.
- Tom will inform Ed Bezdziecki that the fall festival on October 9<sup>th</sup> will not take place.
- Tom discussed the stolen flag holders from Old Newport Cemetery, how we became involved, and will submit Staff Sergeant Horning a list of those markers for replacement.

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**VII. *New Business***

- a) A date is needed for the Annual Board of Directors meeting. It is noted that the vacancy of Russ Sager needs to be filled.
- b) The nominating committee, Palmira, Bill, Linda, Heidi, and Paul, should meet to discuss the election of officers and director. Tentative election date is November 8th. Officers should be in place before the annual dinner meeting. Tom will not run for office in 2012.
- c) The Citizenship Award article was published in the newspaper.
- d) Sharon Julius discussed the need for a clothing swap for children in the community.

**VIII. *Good of the Organization***

- a) Remember that sponsoring new members and fundraising is the responsibility of all members.
- b) President Tom Kashatus has vowed to always ask for a complete report and cost analysis for projects involving income and expense.
- c) As always, remember to support the businesses that advertise in our newsletter.

**IX. *Adjournment***

Pat made a motion to adjourn the meeting; seconded by Francis.

Meeting adjourned at 8:15pm.

Submitted by: Palmira Miller